



San Bernardino County

Land Use Services Department, Planning Division

San Bernardino County Government Center,
385 N. Arrowhead Ave.; San Bernardino, CA 92415-0182
15900 Smoke Tree Street; Hesperia, CA 92345
San Bernardino Office – (909) 387-8311 High Desert Office – (760) 995-8140
Fax (909) 387-3249 Fax (760) 995-8167



PROFESSIONAL CONSULTATION FOR

- Rebuild Letter*** (Minimum 1 hour)
 - Meeting Request**** (Minimum 1 hour)
 - Compatibility Determination Request*****
 - Miscellaneous** (i.e., research)
- (***Minimum 1.5 hours; Large and/or multiple containers/buildings may require additional deposits.)

This form must be completed prior to work being performed or a meeting scheduled. After you complete the front portion of this form, the public information counter staff will answer any questions you may have.

Fee: Submit a money order or check made out to San Bernardino County in the amount of **\$75.00/one-half hour**. (L691)

APPLICANT - PLEASE COMPLETE

Applicant's Name: _____ Date: _____

Mailing Address: _____

Site Address: _____

Assessor's Parcel #: _____ Phone #: _____

Proposed project (if any): _____

Existing site conditions/development (if any): _____

Questions/Comments: _____

Applicant Signature – by signing below, I have read and understand the contents of this form.

Signature

.....
***Rebuild Letter** - In order for a Rebuild Letter to be issued, staff will perform research to determine: 1) that the residence(s) in question was legally built; and 2) that the residential use has continued since that time. If we are unable to find the applicable permits, the letter cannot be issued. If you would like the letter faxed somewhere or wish to pick it up, please indicate such on the "Questions/Comments" line.

PLEASE NOTE: San Bernardino County Development Code Section 84.17.040 (c) requires that in order for a non-conforming use (a use no longer compatible with its current zoning) to be rebuilt if damaged or destroyed, 25% of the value must remain. The remaining value would be determined by a Building and Safety Inspector at the necessary time.

****Meeting Request** – After receipt of this application and fees, a planner will contact you to schedule an appointment.

PLEASE NOTE: Any information provided by staff during a consultation is **NOT** a guarantee of project success or failure as all projects are subject to a comprehensive review of a formal application submittal. Also, policy changes or new ordinances adopted subsequently to this meeting may alter any determination made.

*****Request for Compatibility Determination** –San Bernardino County Development Code Sections 84.01.050 (g) and (l) require that any proposed accessory use be approved only if it is found to be compatible with the surrounding area. In order for our office to make the compatibility determination, please provide the following:

1. A description of the purpose of the building (please be specific).
2. A picture of the front of the home and neighboring houses.
3. Pictures of any similar buildings in the immediate area, if applicable, including addresses and/or APN.
4. A picture of the proposed building, preferably with information from the manufacturer as to materials, dimensions, etc. Please indicate in the brochure/information the style and color proposed.
5. Provide address labels for all property owners within three hundred (300) feet of your property. Notice will be provided to said owners with an opportunity to comment on the proposal. This information can be obtained from the Assessor's office or through a title company.
6. A simple plot plan shall be submitted showing the placement of the proposed building, including dimensions (length, width, height, distance from other buildings and property lines), so we can determine that any/all setback requirements have been met. (This can be hand drawn and does not require a civil engineer).
7. Lastly, if this request for a Compatibility Determination is for a Prohibited Accessory Structure, modifications to the structure are required to make the structure visually compatible with the on-site primary structure and surrounding neighborhood. Please describe below what changes or modifications you propose. You may also attach structure elevation drawings or building designs.

San Bernardino County Development Code Section 84.01.050(g) Prohibited Accessory Structures and uses.

Freight containers, railroad cars, intermodal containers, and other similar storage-type structures shall **not** be allowed as accessory structures in the RS (Single Residential), RM (Multiple Residential), Agriculture (AG) or Rural Living (RL) land use zoning districts unless they are altered to appear to be similar to, and compatible with, the appearance of the on-site primary structure and the surrounding neighborhood, subject to the satisfaction of the Director.

PLEASE NOTE: *Roof additions and/or ornamental attachments to the container may require additional engineering prior to issuance of Building Permits. Additionally, any structure over 400 sq.ft. requires County Fire approval (letter).*

PUBLIC INFORMATION COUNTER STAFF - PLEASE COMPLETE

PARCEL SIZE _____ TOWNSHIP _____ RANGE _____ SECTION _____

OFFICIAL LAND USE DISTRICT _____

APPLICABLE OVERLAYS: _____

PLANNER COMMENTS

Rebuild Letter Completion date: _____

Meeting date/time: _____

Comments: _____

Compatibility Determination: Compatible Incompatible Completion date: _____

Applicant's Signature

Planner's Signature