

I-865, Sponsor's Notice of Change of Address

Instructions

Please read these instructions carefully to properly complete this form. If you need more space to complete an answer, use a separate sheet(s) of paper. Write your name and Alien Registration Number (A#), if any, at the top of each sheet and indicate the number of the item that refers to your answer. Include the Part and letter or number of the item on the form relating to the additional information you are providing (example: Part 2, Z). NOTE: U.S. Citizenship and Immigration Services (USCIS is comprised of offices of the former Immigration and Naturalization Service (INS).

Use Form I-865, Sponsor's Notice of Change of Address, to report a sponsor's new address.

You will need to give us a completed and signed Form I-865.

To file this notice see Step 2 for specific instructions.

When Should I Use Form I-865?

If at any time in the past you completed a Form I-864, Affidavit of Support, to sponsor an immigrant, you are required to report your change of address within 30 days of the change if the sponsorship agreement is still in force.

The sponsorship agreement remains in force until the sponsored immigrant:

- Becomes a U.S. citizen;
- Can be credited with 40 quarters of work;
- Departs the United States permanently and either formally abandons lawful permanent resident status (by filing Form I-407) or is formally held in a removal proceeding to have abandoned that status;
- In a removal proceeding, loses the lawful permanent resident status that the sponsored immigrant obtained based on your Form I-864; or
- Dies.

How Do I File Form I-865?

A separate Form I-865 must be submitted for each person who is filing a notice of address change. Follow the steps below to complete the form:

Step 1 - Fill Out the Form I-865.

Step 2 - Submit Your Notice.

If you give us false documents, misrepresent facts or otherwise engage in fraud, USCIS will take appropriate action. This means you may lose current and future immigration benefits. You may also face penalties, including criminal and/or civil prosecution leading to fines and/or imprisonment.

Step 1. Fill Out Form I-865.

Use **black ink**. Type or print clearly using capital letters. If an item does not apply to you, write "N/A". If the answer is none, write "NONE".

This form is divided into **Parts 1** through **4**. The following information should help you fill out the form.

Part 1 - Information about you, the sponsor.

- **Family Name** (Last name) - Give your legal name. If you have two last names, include both and use a hyphen (-) between the names, if appropriate.
- **Date of Birth** - Use eight numbers to show your date of birth (example: May 1, 1979, should be written 05/01/1979).
- **Place of Birth** - Give the name of the country where you were born. Include also the city and state or province.
- **A #** - This is your USCIS (or former INS) file number. If you do not have an Alien Registration Number (A#) or do not know it, leave this blank or write "None".
- **U.S. Social Security #** - This is your U.S. Social Security number. If you do not have a U.S. Social Security number, leave this blank.
- **U.S. Citizen** - Check the appropriate box if you are a U.S. citizen and provide proof of your citizenship if you became a U.S. citizen following the filing of your Form I-864, Affidavit of Support, or submission of a prior Form I-865 address change.
- **Lawful Permanent Resident** - Check the appropriate box if you are a permanent resident.
- **New Home Address** - Give your new physical street address. This must include a street number and name or a rural route number. Do not put a post office box (P.O. Box) number here.
- **New Mailing Address** - Give your mailing address, if different from your home address.
- **Telephone Number** - Give a telephone number with area code where you can be reached during the day.

Part 2 - Information on sponsored immigrant(s).

- Give the requested information about the sponsored immigrant(s). If there is more than one immigrant, use a separate sheet(s) of paper to provide complete information.

Part 3 - Signature.

- You, the sponsor, must sign and date the notice. If you do not sign the form, the notice will be returned as incomplete.

Part 4 - Signature of person preparing form, if other than the sponsor.

- If you, the sponsor, did not fill out the Form I-865, the preparer must also sign, date and give his or her address.