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STATE OF ALASKA

NAME CHANGE

ADULT PACKET

Control Number - AK-NAME-1

This packet contains the following:

1. Instructions;
2. Forms List; and
3. Access to Alaska Law Summary.

I. EXPLANATION OF PETITION FOR CHANGE OF NAME

- A. In Alaska, an action for a court ordered Change of Name for an adult begins with the filing a Petition in the Superior Court in the county in which the Petitioner resides. A Petition is a formal written request for relief. The Petition to the court must contain certain information. The forms in this packet include the necessary information for an Adult Name Change in the State of Alaska.
- B. You can use this packet if:
- ▶ You are at least 18 years of age and have been a resident of the county in which you will file for the required amount of time as reflected in the law summary.
 - ▶ You have proper and reasonable cause for the requested change of name.
 - ▶ You are not changing your name to avoid debts or defraud creditors.

II. WHAT FORMS ARE INCLUDED

- A. Petition for Change of Name (AK-NC-100) - This document states the reasons and other required details for your name change.
- B. Application or Report of Change of Name (AK-NC-101) - This document provides additional details regarding your request for name change.

NOTE: If you did not order a completion and need access to the download page again for any of the above forms, please check your email for a link to that will redisplay the page for you.

III. PROCEDURE FOR CHANGE OF NAME (ADULT) FOR THE STATE OF ALASKA

- A. Preliminary Note:
1. The attached forms may be completed by:
 - a. Printing the forms and completing by hand. Use black ink and print neatly.
 - b. Printing the forms and completing using a typewriter.
 - c. By completing the forms on your computer using a word processing program and then printing the forms.
 2. Use complete names and not initials. Check your spelling carefully, a misspelled word can delay your name change.
 3. Print three (3) complete sets of forms.

4. All forms with a heading – the name of the court, the Petitioner’s name, the case number, and the name of the document – require that the heading be completed. You will need to add the name of the court and the full name of the Petitioner. The case number will be assigned by the court clerk.
5. Forms that require your signature and include a notary block should be signed in the presence of the notary or court clerk who will complete the acknowledgement. Use your complete name – first name, middle name, and last name. Ask the notary or clerk to notarize your signature on all copies of the form.
6. When a form is filed with the court, request the clerk “file-stamped copy of the form for your file.
7. A Law Summary is available and can be printed for your State. To do so, go to the end of this document and select the Law Summary link under the form title and print. Review the Law Summary before beginning the process of completing the forms.

LAW SUMMARY

The law summary for this package may be located and printed from the following address:

<http://www.uslegalforms.com/ak/AK-NAME-1.htm>

<http://secure.uslegalforms.com/lawsummary/AK/AK-NAME-1.htm>

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