LANDLORD TENANT CLOSING STATEMENT

Landlord Name: Leased Premises Address:

Tenant Information

New Phone: Other Information:

Security Deposit

Security Deposit Amount Paid: Other Deposits: Rent Credit:

Total Credit

Charges to Deposit and Credits

Cleaning Charges Damage Repairs (list):

Unpaid Rent: Uncollected Late Charges: Uncollected Interest:

Total Charges

Amount Due to Tenant: Amount Retained by Landlord: Amount Due Landlord: Comments:

Check Enclosed: Number: Amount Due Landlord: Signed by Landlord or Representative: Amount:

Signature

Date Delivered or mailed to Tenant:

If there is an Amount Due Landlord above, please forward the full amount to Landlord at the following address: