

**STATE OF GEORGIA**

**CHANGE OF REGISTERED AGENT**

**Control Number: GA-RA-0001**

**ATTENTION: READ BEFORE PROCEEDING**

**\* \* \***

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## INSTRUCTIONS

### *Georgia Code §14-2-502*

#### **Change of registered office or registered agent.**

(a) A corporation may change its registered office or registered agent by delivering to the Secretary of State for filing an amendment to its annual registration that sets forth:

- (1) The name of the corporation;
- (2) The street address of its current registered office;
- (3) If the current registered office is to be changed, the street address of the new registered office;
- (4) The name of its current registered agent;
- (5) If the current registered agent is to be changed, the name of the new registered agent; and
- (6) That after the change or changes are made, the street addresses of its registered office and the business office of its registered agent will be identical.

(b) If a registered agent changes the street address of his business office, he may change the street address of the registered office of any corporation for which he is the registered agent by notifying the corporation in writing of the change and signing, either manually or in facsimile, and delivering to the Secretary of State for filing a statement of change setting forth the new address and all corporations for which he is the registered agent.

\* \* \*

**After completing the form on the next page, mail a check for \$30.00 payable to Georgia Secretary of State and two signed originals of the form, to:**

**Georgia Secretary of State  
315 West Tower  
2 Martin Luther King, Jr. Drive  
Atlanta, GA 30334-1530**

**Highlight the gray text-blanks and type directly into the form. Print two copies and sign.**

**AMENDMENT TO ANNUAL REGISTRATION**

(Change of Registered Office and/or Registered Agent)

Pursuant to *Georgia Code §14-2-502*, the below-referenced corporation hereby submits and files this Amendment to its Annual Registration for the purpose of changing its Registered Office and/or Registered Agent. Items below that are inapplicable have been marked "N/A."

1. The name of the corporation is: \_\_\_\_\_

2. The street address of its current registered office:  
\_\_\_\_\_

3. If the current registered office is to be changed, the street address of the new registered office:  
\_\_\_\_\_

4. The name of the corporation's current registered agent: \_\_\_\_\_

5. If the current registered agent is to be changed, the name of the new registered agent is:  
\_\_\_\_\_

6. After the change or changes are made, the street addresses of above-referenced corporation's registered office and the business office of the above-referenced corporation's registered agent will be identical.

\* \* \*

Dated: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Type/Print Name & Title