LANDLORD TENANT CLOSING STATEMENT
Landlord Name: Leased Premises Address:
<u>Tenant Information</u>
Name(s): Forwarding Address:
New Phone: Other Information:
<u>Security Deposit</u>
Security Deposit Amount Paid: Other Deposits: Rent Credit: Total Credit
Charges to Deposit and Credits Cleaning Charges Damage Repairs (list):
Unpaid Rent: Uncollected Late Charges: Uncollected Interest: Total Charges
Amount Due to Tenant: Amount Retained by Landlord: Amount Due Landlord: Comments:
Check Enclosed: Number: Amount: Amount Due Landlord: Signed by Landlord or Representative: Signature
Date Delivered or mailed to Tenant:
If there is an Amount Due Landlord above, please forward the full amount to Landlord at the following address: