

## LANDLORD TENANT CLOSING STATEMENT

Landlord Name:  
Leased Premises Address:

### Tenant Information

Name(s):  
Forwarding  
Address:

New Phone:  
Other Information:

### Security Deposit

Security Deposit Amount Paid:  
Other Deposits:  
Rent Credit:

**Total Credit**

### Charges to Deposit and Credits

Cleaning Charges  
Damage Repairs (list):

Unpaid Rent:  
Uncollected Late Charges:  
Uncollected Interest:

**Total Charges**

Amount Due to Tenant:  
Amount Retained by Landlord:  
Amount Due Landlord:  
Comments:

Check Enclosed:    Number:                                  Amount:

Amount Due Landlord:

Signed by Landlord or

Representative:

\_\_\_\_\_  
Signature

Date Delivered or mailed to Tenant:

If there is an Amount Due Landlord above, please forward the full amount to Landlord at the following address: