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STATE OF NEVADA

ENROLLMENT OF FOREIGN JUDGMENT

Uniform Enforcement of Foreign Judgments Act

Control Number – NV – EFJ - 01

This packet contains the following:

1. Instructions;
2. Forms; and
3. Access to Law Summary.

NOTES ON COMPLETING THESE FORMS

The form(s) in this packet contain “form fields” created using Microsoft Word. “Form fields” facilitate completion of the forms using your computer. They do not limit your ability to print the form “in blank” and complete with a typewriter or by hand.

It is also helpful to be able to see the location of the form fields. Go to the View menu, click on Toolbars, and then select Forms. This will open the forms toolbar. Look for the button on the forms toolbar that resembles a “shaded letter “a”. Click in this button and the form fields will be visible.

By clicking on the appropriate form field, you will be able to enter the needed information. In some instances the form field and the line will disappear after information is entered. In other cases it will not. This is appropriate and the way the form is designed to function.

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ENROLLMENT OF A FOREIGN JUDGMENT

A foreign judgment is a judgment entered by a court other than the court of the state where the judgment is sought to be enrolled. Enrolling a judgment allows the judgment creditor or person holding the judgment to enforce it in the state of enrollment and the enrollment creates a judgment lien against the property of the Judgment Debtor.

Requirements:

1. The Judgment must be a final judgment.
2. The Judgment must be "certified pursuant to acts of congress" or "triple-sealed". This means that a judge of a court of record must authenticate the order or abstract, the clerk of court must authenticate the judge's authentication as genuinely that of a judge of a court of record, and a judge must authenticate the clerk as clerk.
3. Execute an Affidavit in Support of Request to Enroll Foreign Judgment [Form One], a Request for Enrollment with Judgment attached as Exhibit A [Form Two] and Notice of Enrollment [Form Three].
4. Using the enclosed Cover Letter, send Affidavit in Support of Request to Enroll Foreign Judgment [Form One], a Request for Enrollment with Judgment attached as Exhibit A [Form Two] and Notice of Enrollment [Form Three] to the clerk of the court where the judgment is sought to be enrolled.
5. Mail a copy of the Notice of Enrollment to the judgment debtor.
6. Wait the required time of 30 days after mailing by the Clerk of the Court of the Notice of Enrollment and then you may execute on property of the judgment debtor that is not exempt from execution.

The judgment becomes a final judgment of that court when recorded in the Office of the Clerk, and can be readily transferred from one county to another as the final judgment of the enrolling court.

See 28 U.S.C. §1738 for statutory requirements for orders which must be extended full faith and credit. States may give full faith and credit without the documentary requirements but they must give full faith and credit if the requirements are met.

Enrollment of a foreign judgment in the State of Nevada is controlled by the Uniform Enforcement of Foreign Judgments Act, Nevada Revised Statutes, Chapter 17, Sections 17.330 through 17.400, inclusive.

A Law Summary is available and can be printed for your State. To do so, go to where you located this package and select the Law Summary link under the form title and print. Review the Law Summary before beginning the process of completing the forms.

Date

Return Name and Address

(Name and address of Clerk of Court)

Re: [style of case]

Dear Sir or Madam:

Enclosed for filing is a Notice of Enrollment of Foreign Judgment and Request For Enrollment of Foreign Judgment pursuant to the Nevada Uniform Enforcement of Foreign Judgment's Act. A filing fee of \$_____ is also enclosed. Please return a filed copy to me.

Please advise if you need anything further at this time.

With kindest regards, I am

Sincerely yours,

Print or Type Name

Enclosures

1 CODE AFF
(Your name) _____
2 (Address) _____
3 (Telephone) _____

4 **DISTRICT COURT**
_____ **COUNTY, NEVADA**

6)
7)
7 **NAME OF PLAINTIFF**)

8)
9 **V.**)

CASE NO. _____

DEPT. NO. _____

10)
11 **NAME OF DEFENDANT**)
12)

12 **AFFIDAVIT IN SUPPORT OF REQUEST**
13 **FOR ENROLLMENT OF FOREIGN JUDGMENT**

14 STATE OF _____

15 COUNTY OF _____

16 PERSONALLY CAME AND APPEARED BEFORE ME the undersigned authority, the
17 within named _____, Affiant, who states upon his oath that he/she
18 is _____ [PLAINTIFF OR ATTORNEY FOR PLAINTIFF], and further
19 states in accordance with the Nevada Uniform Enforcement of Foreign Judgments Act that the
20 Social Security Number of the Judgment Debtor is _____ [if known] and
21 the last known address of the Judgment Debtor _____ is:

22 _____
23 _____
24 _____
City, State and Zip Code

25 The complete name and last known address of the Judgment Creditor (Plaintiff) is:

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City, State and Zip Code

Affiant further states that the Judgment is final, and remains unsatisfied, in [whole or part], that the balance of the Judgment which remains unpaid is \$ _____ and that there is no contest of the judgment pending.

Plaintiff or Attorney for Plaintiff

STATE OF _____

COUNTY OF _____

This instrument was acknowledged before me on _____ (date) by _____ (name(s) of person(s)).

Notary Public

Type or Print Name

(Seal)

My Commission Expires:

1 CODE FORJ
(Your name) _____
2 (Address) _____
3 (Telephone) _____

4 **DISTRICT COURT**
_____ **COUNTY, NEVADA**

6)
7)
7 **NAME OF PLAINTIFF**)
8)

9 **V.**)

CASE NO. _____

DEPT. NO. _____

10)
11 **NAME OF DEFENDANT**)
12)

12 **REQUEST FOR ENROLLMENT OF FOREIGN JUDGMENT**

13
14 Pursuant to the Nevada Uniform Enforcement of Foreign Judgments Act you are hereby
15 requested to enroll an Agreed Judgment entered on the _____ day of _____, _____ by
16 the _____ Court of _____ County, State of _____,
17 Cause No. _____ in favor of _____ against
18 _____ in the amount of \$_____, plus attorneys fees of
19 \$_____. The judgment has been authenticated according to acts of Congress and in
20 accordance with the Act as indicated by the attached Exhibit "A".

21 DATED this the _____ day of _____, 20_____.

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23 _____
[Name of Plaintiff or Attorney for Plaintiff]

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CERTIFICATE OF SERVICE

This is to certify that I, _____ [Name of Plaintiff or attorney for Plaintiff], have forwarded this date a true and correct copy of the above and foregoing document, by U.S. Mail, postage fully prepaid, to:

Mail, postage fully prepaid, to:

Name of Judgment Debtor/Defendant _____
Address _____
City, State, Zip _____

Name of Clerk _____
Address _____
City, State, Zip _____

This the _____ day of _____, 20_____.

[Name of Plaintiff or Attorney for Plaintiff]

1 CODE NOTC
(Your name) _____
2 (Address) _____
3 (Telephone) _____

4 **DISTRICT COURT**
_____ **COUNTY, NEVADA**

6 _____)
7 **NAME OF PLAINTIFF**)

8 **V.**)

CASE NO. _____

DEPT. NO. _____

9 _____)
10 **NAME OF DEFENDANT**)

11 **NOTICE OF ENROLLMENT OF FOREIGN JUDGMENT**

12 Pursuant to the provisions of the Nevada Uniform Enforcement of Foreign Judgments
13 Act, notice is hereby given that a Judgment entered on the _____ day of _____, 20
14 _____ by the _____ Court of _____ County,
15 _____, Case No. _____ in favor of _____ and against
16 _____ in the amount of \$_____, plus attorneys fees in the
17 amount of \$_____ which was enrolled in the _____ Court of
18 _____ County, _____ on the _____ day of _____,
19 20_____.

20 If this Judgment is not paid, execution of same may be commenced within 30 days of the
21 date of filing.

22 DATED this the _____ day of _____, 20_____.

24 _____
Plaintiff or Attorney for Plaintiff

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CERTIFICATE OF SERVICE

This is to certify that I, _____ [Name of Plaintiff or attorney for Plaintiff], have forwarded this date a true and correct copy of the above and foregoing document, by U.S. Mail, postage fully prepaid, to:

Name of Judgment Debtor/Defendant _____
Address _____
City, State, Zip _____

Name of Clerk _____
Address _____
City, State, Zip _____

This the _____ day of _____, 20____.

[Name of Plaintiff or Attorney for Plaintiff]