OREGON

BRICK MASON CONTRACTORS

PACKAGE

Control Number: OR-P041-PKG

USLegal

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U.S. Legal Forms™ thanks you for your purchase of a Specialty Forms Package. This package is an important tool to help you with the legal issues that may arise between contractors who work with brick or stone for structures, walls, siding, or chimneys, and property owners, suppliers and/or subcontractors during a masonry project.

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I. FORM LIST

With your Brick Mason Contractors Package, you will find many of the forms that are necessary to protect your legal rights or claims and to address legal issues that may arise during a particular project.

Included in your package are the following forms:

1. Oregon Brick Mason Contract - Cost Plus or Fixed Fee
2. A Construction Project Information Sheet
3. A Change Order Sheet
4. A Certificate of Completion
5. A Final Project Punch List
6. A Worker Safety and Health Plan
7. An Accident Report Form
8. A Bid Log
9. A Bid Follow Up Letter

II. DESCRIPTIONS OF FORMS

Brief descriptions of the forms contained in your U.S. Legal Forms™ Brick Mason Contractors Package are found below.

Brick Mason Contract - Cost Plus or Fixed Fee - This state-specific form is a contract that contains information directly relevant to a masonry contractor with regard to the scope of work, work site and insurance. This contract complies with the laws of Oregon with regard to the contract and notice requirements for a contractor dealing with homeowners.

Construction Project Information Sheet - This form identifies all of the important parties working on a particular construction project, the date of commencement, and any other relevant information.

Change Order Sheet - This multi-state form may be used to change or amend an original contract between a subcontractor and a contractor.

Certificate of Completion - This form certifies the satisfactory completion of all work on a particular construction project.

Weekly Equipment Summary – This form is used to record information about the equipment used on a particular project. This Summary allows the Contractor to keep track of information such as the amount use of the piece, its make and model, maintenance or repairs performed and ownership status.

Final Project Punch List – This Final Punch list form contains a list items or tasks that remain unfinished or incorrect on a particular project. The form details the issue and contains areas for the property owner to initial when the task is complete or resolved.

Worker Safety and Health Plan – This comprehensive Construction Safety and Health Plan is designed to help a contractor comply with the General Safety & Health Provisions for construction and aide you should your company be inspected by OSHA. Implementation of an effective plan such as this form is a good way to reduce workplace injuries.

Accident Report Form – This Accident Report form records all relevant information when an accident occurs at a construction site or during a particular project.

Bid Log – This form allows a contractor to keep track of bids that are outstanding. Information about each bid, such as due date, sent date, bid price and status are detailed.

Bid Follow Up Letter - This letter is used by a contractor to follow up with a particular agency or customer after submitting a bid to receive a contract.

If you need additional information, please visit www.uslegalforms.com and look up forms by subject matter. You may also wish to visit our legal definitions page at http://definitions.uslegal.com/
III. TIPS ON COMPLETING THE FORMS

The form(s) in this packet may contain "form fields" created using Microsoft Word or Adobe Acrobat (".pdf" format). "Form fields" facilitate completion of the forms using your computer. They do not limit your ability to print the form "in blank" and complete with a typewriter or by hand.

It is also helpful to be able to see the location of the form fields. Go to the View menu, click on Toolbars, and then select Forms. This will open the Forms toolbar. Look for the button on the Forms toolbar that resembles a shaded letter "a". Click this button and the form fields will be visible.

By clicking on the appropriate form field, you will be able to enter the needed information. In some instances, the form field and the line will disappear after information is entered. In other cases, it will not. The form was created to function in this manner.

Some of the forms, particularly the Brick Mason Contract, may not be locked for editing in order for you to modify the content to suit your individual situation. By locking the forms, using the padlock symbol on your control bar in Word, you will be able to move from one form field to the next simply by using your tab key.

IV. DISCLAIMER

These materials were developed by U.S. Legal Forms, Inc. based upon statutes and forms for the subject state. All information and Forms are subject to this Disclaimer:

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