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#c#o#m#p#l#y# #w#i#t#h# #a#p#p#l#i#c#a#b#l#e state laws and promote amicable tenant
relations.TABLE OF CONTENTSForm List with descriptionsDescriptions of FormsLegal
Document Storage informationTips on Completing the FormsDisclaimerI. FORM LIST
With your Property Management Package, you will find the state specific forms that
will help you in leasing your premises, complying with legal requirements, and
avoiding tenant disputes.Included in your package are the following forms:Lease or
Rental Agreement of Residential Property with Option to Purchase and Own Property -
Lease or Rent to OwnAgreement to Lease Commercial Property with Option to Purchase
at End of Lease Term - Rent to Own - Real Estate RentalInventory and Condition of
Leased Premises for Pre-Lease and Post-LeaseSecurity Deposit AgreementCommercial
Building or Space LeaseResidential Rental Lease AgreementResidential Rental Lease
ApplicationLandlord Tenant Closing Statement to Reconcile Security DepositProperty
Manager Agreement

II. DESCRIPTIONS OF FORMS
Brief description of the forms
contained in this manual.
The following forms are
described in this manual:
1. Request for Information
2. Request for Proposal
3. Request for Quote
4. Request for Offer
5. Request for Bid
6. Request for Best and Final Offer
7. Request for Best and Final Offer
8. Request for Best and Final Offer
9. Request for Best and Final Offer
10. Request for Best and Final Offer
11. Request for Best and Final Offer
12. Request for Best and Final Offer
13. Request for Best and Final Offer
14. Request for Best and Final Offer
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99. Request for Best and Final Offer
100. Request for Best and Final Offer