

NOTICE OF DISHONORED CHECK

Date: _____

To:

You are according to law hereby notified that a check or instrument numbered _____ and dated the ___ day of _____, 20___, drawn on _____ (bank or other financial institution), in the amount of \$_____, has been returned unpaid with the notation that the payment has been refused because of insufficient funds. Within thirty (30) days from the mailing of this notice, you must pay or tender to _____ (holder) sufficient money to pay the check draft or instrument in full. If payment of the above amount is not made within thirty (30) days of the mailing of this notice of dishonor, you may be liable under § 6-42-3, in addition to the amount of the check, draft, or other instrument and a collection fee of twenty-five dollars (\$25.00), for an amount of up to three (3) times the amount of the check, draft or other instrument, but in no case less than two hundred dollars (\$200) and not more than one thousand dollars (\$1,000).

PLEASE MAKE PAYMENT IN THE AMOUNT OF \$_____ TO _____ (HOLDER), AT THE FOLLOWING ADDRESS:

Mail or deliver the total amount to the following:

Notice Issued by:

Signature: _____

Print Name: _____

Title: _____