

**INVENTORY AND CONDITION OF LEASED PREMISES: PRE-LEASE**

Lessor/Landlord: \_\_\_\_\_

Lessee/Tenant: \_\_\_\_\_

Address of leased premises: \_\_\_\_\_  
\_\_\_\_\_

Term of Lease:  
     Begin: [date] \_\_\_\_\_  
     End: [date] \_\_\_\_\_

The purpose of this form is to catalogue all furniture, furnishings, fixtures, appliances, and personal property upon/in the leased premises that Tenant is responsible for returning in as clean and good condition as on the day of commencement of the Lease, normal wear and tear excepted. In addition, the condition of the premises should be noted when appropriate, including newness and/or condition of carpet, paint, etc.

Landlord should catalogue the presence of, and check and note the condition/working condition of each item in the leased premises. Tenant shall then review and check all listed items, immediately after Tenant moves in, indicating agreement or disagreement with Landlord’s assessment, and adding comments as necessary. Tenant shall then sign this document in acknowledgment of the terms hereof and of the presence and condition of the catalogued items, including the following:

Landlord assessment----- [item]                    [condition]	Tenant assessment (check, or give reason) [agree] [disagree & reason/comment]



**INVENTORY AND CONDITION OF LEASED PREMISES: POST-LEASE**

Lessor/Landlord: \_\_\_\_\_

Lessee/Tenant: \_\_\_\_\_

Address of leased premises: \_\_\_\_\_  
\_\_\_\_\_

Term of Lease:

Begin: [date] \_\_\_\_\_

End: [date] \_\_\_\_\_

This catalogue should be compared to the Pre-Lease catalogue at the expiration or termination of the Lease. Each item in the Pre-Lease catalogue should be noted below, and its present, post-lease condition noted. If the post-lease condition differs from the pre-lease condition for reasons other than depreciation by reasonable wear and tear, this should be noted. Tenant should then state agreement or disagreement with the new assessment.

Landlord assessment-----	Tenant assessment (check, or give reason)
[item] [condition]	[agree] [disagree & reason/comment]

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TENANT SIGNATURE

Tenant has reviewed the premises and the above notations made by the Landlord. By signing below, Tenant warrants the accuracy of the above assessments, or disagrees with those assessments as noted by Tenant in the above spaces.

Tenants, if more than one, agree that signature by one Tenant suffices for signature by all Tenants.

Signature of Tenant: \_\_\_\_\_ Date: \_\_\_\_\_

Tenant [print name]: \_\_\_\_\_