

**LANDLORD TENANT CLOSING STATEMENT**

Landlord Name:  
Leased Premises Address:

**Tenant Information**

Name(s):  
Forwarding  
Address:

New Phone:  
Other Information:

**Security Deposit**

Security Deposit Amount Paid:  
Other Deposits:  
Rent Credit:

**Total Credit**

**Charges to Deposit and Credits**

Cleaning Charges  
Damage Repairs (list):

Unpaid Rent:  
Uncollected Late Charges:  
Uncollected Interest:

**Total Charges**

Amount Due to Tenant:  
Amount Retained by Landlord:  
Amount Due Landlord:  
Comments:

Check Enclosed:    Number:    Amount:

Amount Due Landlord:

Signed by Landlord or  
Representative:

\_\_\_\_\_  
Signature

Date Delivered or mailed to Tenant:

If there is an Amount Due Landlord above, please forward the full amount to Landlord at the following address: