

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

<date>

<Name>

<Company Name>

<address>

<address>

Re: _____

Dear _____ :

Enclosed herewith please find a copy of a document showing that the Judgment obtained against _____ and _____ has been enrolled in _____, _____, on _____, _____. This judgment acts as lien against all real property owned by _____ and/or _____ in _____ County.

If you know of any other counties where _____ or _____ might own any real property, please let me know, and we will have the Judgment enrolled there also.

Should you have any questions, please do not hesitate to call.

Sincerely,

BY:

/
Enclosure