

Jane Doe
200 Main Street
Anytown, USA 00000

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

Dear _____ :

I was sitting in the dining room going through boxes of old pictures of you when you were a child and I thought to myself that you were and are such a wonderful daughter. I could not be any prouder of you than I am right now.

Now that you are a mother, I wanted to let you know that I am here for you if you need advice or guidance. As always, you can talk to me about anything. So, as you celebrate the newness of motherhood, have a Happy Mother's Day and remember, I love you.

Love Always,
Your Mom