

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

Date

Name
Company
Address
City, State Zip Code
Re:

Dear :

Enclosed herewith please find a stamped "filed" copy of the UCC-3 Termination Statement from which we filed as requested.

If you have any questions or if I can be of assistance in any way, please do not hesitate to call.

Sincerely,

By:

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