

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

DATE

NAME
ADDRESS LINE
ADDRESS LINE
CITY, STATE ZIP CODE

Re: Account No.

Dear :

A hearing on our Motion for Relief from Automatic Stay and Abandonment has been set for Day, Date, Time. I will notify you shortly thereafter as to the outcome of the hearing.

In the meantime, should you have any questions or if I can be of assistance in any way, please do not hesitate to call.

Sincerely,

BY:

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