

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

Return address:
Name
Address Line 1
Address Line 2
City, State Zip Code

Date

Name
Company
Address Line
City, State Zip Code

Re: Termination of Physician's Care – Doctor to Patient

Dear :

In light of your condition, I am terminating my responsibility as your physician. Due to your diagnosis, you need a specialist in the area of to give you the best and appropriate treatment and care. I have referred your case to Dr. . Dr. is an excellent doctor in the area of . You will be in great hands.

I am sorry about this and apologize for any inconveniences this may cause. If you have any questions, please do not hesitate to contact me.

Sincerely,

N A M E