

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

D A T E

N A M E  
A D D R E S S L I N E 1  
A D D R E S S L I N E 2  
C I T Y , S T A T E Z I P C O D E

**Re:**        **vs.**

Dear        :

Enclosed is copy of the Buyer's Guide which relates to the warranty.

Sincerely,

BY:

/  
Enclosure