

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

D A T E

N A M E
A D D R E S S L I N E 1
A D D R E S S L I N E 2
C I T Y , S T A T E Z I P C O D E

RE: A D D R E S S L I N E 2
C I T Y , S T A T E Z I P C O D E

TO WHOM IT MAY CONCERN:

This is to acknowledge that _____, Inc. will provide the purchaser of the above referenced property the same warranty on the heating and air conditioning equipment installed at said location as it agreed to provide to the builder. The warranty is for a period of one year from the date of installation.

Sincerely,

_____, INC.

BY: _____
_____, President