

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

D A T E

N A M E
A D D R E S S L I N E 1
A D D R E S S L I N E 2
C I T Y , S T A T E Z I P C O D E

Re:
 Account No.
 Case No.

Dear :

Enclosed herewith please find a stamped "Filed" copy of the Amended Proof of Claim which we filed in the above referenced matter.

As I told you during our telephone conversation last week, the debtors have converted this case to a Chapter 7 and desire to abandon the home. We are in the process of obtaining an Order lifting the automatic stay and abandoning the home. Once this order is obtained, I will forward a copy of same to you.

If you have any questions or if I can be of further assistance in any way, please do not hesitate to call.

Sincerely,

BY:

/
enclosure