

### **Checklist: Documents to Bring to Your Attorney**

- Summons and Complaint from the other side, if any
- ALL your files regarding the other party
- ALL your correspondence with or regarding the other party
- ALL insurance policies relevant to the matter
- Calendars or day-timers if they refer to the other party
- Phone logs and message pads if they refer to the other party
- Contracts with the other party, if any
- E-mails communications
- Tax Returns
- Financial statements
- Canceled checks
- Bills or invoices
- Receipts
- Files from previous litigation
- Files from previous attorneys