

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

Return address:
Name
Address Line 1
Address Line 2
City, State Zip Code

Date

Name
Company
Address Line
City, State Zip Code

Re: Correction of Deposition

Dear :

I have made the following corrections to the enclosed deposition: .

Please contact me if you have any questions.

Sincerely,

N A M E

Enclosure