

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

Date

Name
Company
Address
City, State Zip Code

Re: Writ of Garnishment Against

Dear :

Enclosed is a Writ of Garnishment which I have just received. If you wish to answer this garnishment or wish for me to assist you in this matter, please do not hesitate to call me.

Sincerely,

BY:

/
Enclosures