

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

Return address:
Name
Address Line 1
Address Line 2
City, State Zip Code

Date

Name
Company
Address Line
City, State Zip Code

Re: Invitation to House Warming

Dear :

You are cordially invited to attend the House Warming party to celebrate Name new home.

Sincerely,

N A M E