

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

Date

Name  
Company  
Address  
City, State Zip Code

**VIA FACSIMILE**  
**ORIGINAL BY U.S. MAIL**

Re:           v.  
              Case No.

Dear       :

              has informed me that she is not interested in contesting       's Petition for Separation at this time. However, should       decide to file a Petition for Divorce, she reserves any and all rights which she may have.

Please feel free to move forward as you feel appropriate.

Sincerely,

BY:

              :  
cc: