

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

Return address:
Name
Address Line 1
Address Line 2
City, State Zip Code

Date

Name
Address Line
City, State Zip Code

Re: Happy Chanukah

Dear :

I would like to wish you a Happy Chanukah. During this, the Festival of Lights, may you remember the miraculous events that mark this occasion. May you have a most Happy and Safe Chanukah!

Sincerely,

N A M E