

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

Date

Name
Company
Address
City, State Zip Code

Re: Estate of the Conservatorship of
Chancery Court of County,

Dear :

Enclosed herewith please find the original of the Complaint for the Appointment of Co-Conservators regarding the above referenced matter. Please review and if no changes are necessary, please execute same in the presence of a notary public and have do the same. Upon execution, please return the Complaint to me at your earliest convenience so I can file it with the Clerk. A self addressed postage prepaid envelope is enclosed for your convenience.

If you have any questions regarding the above, please do not hesitate to give me a call.

Sincerely,

By:

:
Enclosure