

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

D A T E

N A M E
C O M P A N Y
A D D R E S S L I N E
C I T Y , S T A T E Z I P C O D E

Re:
Account No.

Dear :

Enclosed herewith please find a copy of a Complaint for Claim and Delivery which we have prepared in the above referenced matter, as you requested. Please review the Complaint and if it meets with your approval, execute the enclosed original Affidavit and return same to me at your earliest convenience.

Once we have received the original Affidavit, we will file the Complaint and proceed to obtain possession of the mobile home.

If you have any questions or if I can be of assistance in any way, please do not hesitate to call.

Sincerely,

By:

:
Enclosure