

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

Return address:
Name
Address Line 1
Address Line 2
City, State Zip Code

Date

Name
Address Line
City, State Zip Code

Re: Veteran's Day

Dear :

On November 11, 1918, World War I ended. This tragic war forever affected the history of the world. President Woodrow Wilson, not wanting the calamities of this war to be forgotten, designated November 11th to be Armistice Day. This holiday eventually became known as Veteran's Day.

I would like to remember you, your loved ones, and their sacrifice on this day. I want to say "Thank You" to you and your family that fought for peace.

Sincerely,

N A M E