

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

Date

Name  
Company  
Address  
City, State Zip Code

IN RE:

CHAPTER 7 Proceedings  
Case No.

Dear :

I forwarded you an Agreed Relinquishment of Security and Right to Redeem, Motion to Lift Automatic Stay and Application for Abandonment on . I would be most appreciative if you would check on the status of this matter. If your client does not intend to execute the Agreement, please let me know so that I can move forward with other appropriate actions.

Should you have any questions or need to discuss this matter, please do not hesitate to call.

Sincerely,

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