

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

Return address:
Name
Address Line 1
Address Line 2
City, State Zip Code

Date

Name
Address Line
City, State Zip Code

Re: Chinese New Year

Dear :

Happy New Year!!! May this, the Year of the {insert the animal}, be a prosperous year for you in wealth, health, and family.

Sincerely,

N A M E