

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

D A T E

N A M E
C O M P A N Y
A D D R E S S L I N E
C I T Y , S T A T E Z I P C O D E

Dear :

Enclosed herewith please find a revised Last Will and Testament for correcting the misspelling of her name and a revised Living Will for correcting his social security number.

If these documents meet with your approval, please sign them in front of two witnesses and have the witnesses sign in the spaces provided. Then return the Living Will of to me for filing with the State of .

Should you have any questions, please do not hesitate to call.

Sincerely,

BY:

/
Enclosures