

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

Return address:
Name
Address Line 1
Address Line 2
City, State Zip Code

Date

Name
Address Line
City, State Zip Code

Re: Congratulations on Passing the {State} Bar Exam

Dear :

Congratulations on your accomplishment of passing the Bar Exam for the state of {State}. I commend you on your success. May you have much luck in beginning your legal career in {State}.

Sincerely,

N A M E