

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

Return address:
Name
Address Line 1
Address Line 2
City, State Zip Code

Date

Name
Address Line
City, State Zip Code

Re: Congratulations on Bar Mitzvah

Dear :

Congratulations on your Bar Mitzvah. You are now a man. With this stage of your life come many responsibilities. You now begin to observe the commandments that will be your guide throughout life. Your place as a man also enables you to be included in a minyan. I am sure that you will do well in taking on the responsibilities of becoming a man.

Once again, congratulations, I am sure that you will bring much honor to your faith and family.

Sincerely,

N A M E