

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

D A T E

N A M E
C O M P A N Y
A D D R E S S L I N E
C I T Y , S T A T E Z I P C O D E

Re: Divorce

Dear :

Enclosed please find a copy of a list of assets and liabilities, which gave to me.
Please review these so that we can discuss them when I return on Monday.

Sincerely,

BY:

/
Enclosure