

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

D A T E

N A M E
C O M P A N Y
A D D R E S S L I N E
C I T Y , S T A T E Z I P C O D E

Re: vs.
 In the Chancery Court of County,
 Cause No.

Dear :

Enclosed herewith please find a copy of the Judgment for Support and Other Relief Under The Uniform Reciprocal Enforcement of Support Act filed with the Chancery Court of County regarding the above styled matter.

Should you have any further questions or if I can be of assistance in any way, please do not hesitate to call.

Sincerely,

By:

:
Enclosure