

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

DATE

HAND DELIVERY

NAME
COMPANY
ADDRESS LINE
CITY, STATE ZIP CODE

Re:

Dear :

Enclosed please find a copy of my letter to you, along with a copy of the Asset Purchase Agreement which was enclosed. I am also sending with this letter a copy of the Physician Employment Agreement. We will provide the Security Agreement early tomorrow.

If you have any questions, please do not hesitate to contact me.

Sincerely,

BY:

/
Enclosure
pc: