

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

		Return address:
		Company
	Date	Address Line 1
		Address Line 2
		City, State Zip Code
Name		
Company		
Address Line		
City, State Zip Code		

Re: Equipment Financing

Dear :

{Name of Company} is here to meet the objectives of both the midsize companies and large corporations. We offer a variety of equipment finance and leasing productions and solutions. Our team is knowledgeable of the products you want and the financial services to get it for you. We provide lease financing for new and used equipment for every industry. We aim to provide a leasing program that fits your business needs.

Please contact us today to discuss your leasing needs.

Sincerely,

N A M E