

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

Date

Name
Address
City, State Zip Code

**Re: In the Matter of the Guardianship of N A M E,
N A M E and N A M E**

Dear :

Enclosed herewith please find a statement which I received from the County Chancery Clerk showing that the Guardianship Estate owes court costs in the amount of \$. You need to pay this amount at your earliest convenience.

Also, I would appreciate it if you would come by my office and sign a Petition to Waive Further Accountings with regard to the guardianship funds. As you know, there are no funds remaining after the court's approval of your latest withdrawal. By having the accountings waived, we will not have to go back to court on a yearly basis, but will only have to make a final accounting once reaches majority.

If you have any questions, please do not hesitate to contact me.

Sincerely,

BY:

/
Enclosure