

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

|                      |      |                      |
|----------------------|------|----------------------|
|                      |      | Return address:      |
|                      |      | Name                 |
|                      | Date | Address Line 1       |
|                      |      | Address Line 2       |
|                      |      | City, State Zip Code |
| Name                 |      |                      |
| Company              |      |                      |
| Address Line         |      |                      |
| City, State Zip Code |      |                      |

Re: Response to Request for Interest Paid Information

Dear :

This letter is to answer your request for the interest paid on loan # . The amount of interest paid on the said loan is \$ . We have included the statement explaining this information.

Please contact us if you have any questions, regarding this letter.

Sincerely,

N A M E