

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

		Return address:
		Name
	Date	Address Line 1
		Address Line 2
		City, State Zip Code
Name		
Company		
Address Line		
City, State Zip Code		

Re: Grant of Permission to Publish Materials

Dear :

I received your request to publish my photographs in your travel guide for vacationers. After reviewing your offer with my agent I am willing to grant you permission to publish my photos. Please call my agent to arrange a time that we may meet and sign the contract.

I look forward to working with you.

Sincerely,

N A M E