

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

		Return address:
		Name
	Date	Address Line 1
		Address Line 2
		City, State Zip Code
Name		
Address Line		
Address Line		
City, State Zip Code		

Re: Government – Congratulate a Politician on an Election

Dear :

“May the best (wo) man win”—These words have rang true. Congratulations on winning the {position}. Your hard work on the campaign trail has paid off in victory. The {country, state, district, etc} is very fortunate to have you as their leader. I have all confidence in your ability as a {position}.

May your term be a prosperous and constructive moment, not only for you, but also your {state, county, etc.}.

Sincerely,

N A M E