

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

		Return address:
		Name
	Date	Address Line 1
		Address Line 2
		City, State Zip Code
Name		
Company		
Address Line		
City, State Zip Code		

Re: Invite to Fundraiser Dinner for Political Candidate

Dear :

You are invited to partake in the festivities to support {name}'s campaign for {office}. We will be having a fundraiser dinner for {name} on {date} at {location}. The evening will begin with a nice social gathering where you can meet {name}. Dinner will be served at {time}. We have enclosed a menu. After dinner, we will dance into the night. Please call and reserve your tickets.

Sincerely,

N A M E