Instruction: This is a model letter. Adapt to fit your facts and circumstances.

Date

Return address: Name Address Line 1 Address Line 2 City, State Zip Code

Name Address Line City, State Zip Code

:

Re: Welcome a Son-in-Law or Daughter-in-Law into the Family

Dear

When {name of son/daughter} introduced me to you for the first time, I knew you were someone special. You do not realize the joy and happiness that I felt when your engagement was announced. I was very happy to know that {son/daughter} had found a gem like you. I would like to welcome you into our family. I am very happy to have a son-in-law/daughter-in-law like you.

Sincerely,

NAME