

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

DATE

Name
Address Line 1
Address Line 2
City, State Zip Code

Re: In the Matter of the Estate of
Cause No.

Dear Name:

Enclosed please find an original **Petition to Close Estate and For Other Relief** which has been revised to delete the probated claim of Name, reduce the probated claim of Name and delete the request for payment to Name and Name who did not probate claims. These changes were made in order to have sufficient funds in which to purchase a monument as indicated in the Petition.

As with the previous documents, this Petition will need to be executed by all parties before a Notary Public. Once the document has been properly executed, please return the original to me as soon as possible in the enclosed prepaid Airborne Express envelope. Also enclosed is a copy of the **Judgment Closing Estate** which will be presented to the Court.

If you have any questions or concerns about the Petition, please do not hesitate to contact me.

Sincerely,

Name

:
Enclosures
cc: