

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

DATE

Name
Address Line 1
Address Line 2
City, State Zip Code

Re: Estate of Name

Dear Name:

On DATE, an auction was conducted of the property owned by Name located at Address Line 2 City, State Zip Code. Four perspective respective bidders appeared and the highest bid received was \$. is delighted that the property brought this amount. We were afraid that the deteriorating neighborhood would result in little interest by purchasers. We were anticipating a high bid of approximately \$. The company that made the highest bid is in the business of purchasing low end housing for rental purposes.

In order to complete the sale the Executor will be filing a Petition for Approval of the Sale with the Chancery Court (copy enclosed).

In order for us to conclude this transaction we need for you to execute the enclosed JOINDER which should be self-explanatory. Basically, your execution of this JOINDER signifies your agreement with the Executor to sell the property to the high bidder for \$. If you have any questions in this regard please do not hesitate to call. Otherwise, please execute the JOINDER and return it to me in the enclosed envelope. With kindest regards, I remain,

Sincerely yours

:
Enclosure
cc: