Instruction: This is a model letter. Adapt to fit your facts and circumstances.

DATE

Name
Address Line 1
Address Line 2
City, State Zip Code

Re: Loan No. Fee Structures for Bankruptcies

Dear Name:

As requested by you, enclosed is our fee schedule for bankruptcies.

If you have any questions, please call.

With kindest regards, I remain

Sincerely yours,

Name

:

Enclosure