

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

DATE

NAME  
COMPANY  
ADDRESS LINE  
CITY, STATE ZIP CODE

Re: NAME File

Dear NAME:

I have received notification that you have been retained to defend the priority of the insured mortgage. Please inform me of what you intend to do in order to determine the priority issue.

As you may or may not know, the foreclosure sale was held but a Trustee's Deed has not been filed. A few days prior to the foreclosure sale, the debtors filed for bankruptcy. It is important to determine the priority issue soon as it relates to who will get a preference in the bankruptcy.

If you have any questions, or need additional information, please give me a call.

Sincerely yours,

NAME

cc: NAME  
ADDRESS LINE  
CITY, STATE ZIP CODE