

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

D A T E

N A M E
C O M P A N Y
A D D R E S S L I N E
C I T Y , S T A T E Z I P C O D E

Re: Judgment/Garnishment
N A M E vs. N A M E

Dear N A M E:

This letter is in response to your letter dated D A T E . After reviewing the information which you presented and the Agreed Judgment which was signed in this case on D A T E , we have determined that the Judgment has not been satisfied.

The Judgment provides an award of \$, **plus interest at the rate of % per annum from and after Judgment.** The total amount which should have been paid as including interest, is \$. The total of the payments which you acknowledge you have made is \$. This leaves a deficiency as of D A T E of \$.

Please contact me if you have any questions regarding this matter or need any further information.

Sincerely,

N A M E

cc: N A M E